

RAISBECK AVIATION HIGH SCHOOL PTSA - AUCTION PROCUREMENT FORM



IMPORTANT: ONE FORM FOR EACH ITEM - COMPLETE ALL FIELDS
BALLPOINT PEN OR TYPE - PRESS FIRMLY

Our office use only:
Item # _____
Package # _____
 Display materials _____

Check one: Business Donor Personal/Family Donor

Donor Name: (As it should appear in the auction catalog)	Business phone:
Donor Address: (Please include City, State & zip)	Web Address: (If applicable)
Contact Name:	Contact number:
Email address:	

CHECK APPLICABLE INFORMATION ONLY <input type="checkbox"/> Tangible item (<u>Not</u> including gift cards, tickets or certificates) <input type="checkbox"/> Certificate ITEM (Gift cards, tickets, printed certificates, etc.) <input type="checkbox"/> Cert enclosed <input type="checkbox"/> Cert to be printed by RAHS	PLEASE CHOOSE ONLY ONE: <input type="checkbox"/> Item enclosed <input type="checkbox"/> Deliver to RAHS - Date: _____ <input type="checkbox"/> Pick up by RAHS - Date: _____
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Item name:	Value:	Exp date:
Detailed description: (As you would like it printed in the auction catalog)		

May attach additional information, or item brochure.

Deliver to: Raisbeck Aviation High School 9229 E Marginal Way S, Seattle WA 98108 **Federal Tax ID: 68-0594524**
Mail to: Raisbeck Aviation High School PTSA Auction **RAHS Rep:** _____
 PO Box 81222, Seattle, WA 98108 **Email us at:** procurement@aviationptsa.org
 Pink copy: Donor tax receipt / White copy: Database / Yellow copy: Item tag

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